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INTERNATIONAL OFFICE

Erasmus KA171 GUIDE

WHAT IS ERASMUS KA171?

The Erasmus+ program is a European Union (EU) initiative that supports various opportunities in the field of education, training, youth, and sport. One of the actions within the Erasmus+ program is the International Credit Mobility (ICM) action, which aims to promote mobility between higher education institutions in the EU and partner countries outside the EU.

Erasmus KA171 refers to a specific Key Action (KA) within the Erasmus+ program. Key Action 1 (KA1) primarily deals with mobility projects in the field of education and training. KA171, specifically, pertains to International Credit Mobility (ICM) projects within Key Action 1.

Erasmus KA171- International Credit Mobility involves:

1. **Mobility:** The main focus of KA171 is on the mobility of students, staff (such as teachers and administrative staff), and academics between higher education institutions.
2. **International Collaboration:** KA171 fosters collaboration between European higher education institutions and their counterparts in partner countries. The program promotes exchanges, partnerships, and joint projects that enhance internationalization and cooperation in the field of higher education.
3. **Credit Transfer:** The "Credit Mobility" aspect of KA171 means that students who participate in these mobility programs can earn academic credits that count toward their degrees. For example, if a student from an EU institution studies or completes an internship in a partner country, the credits they earn during that period can be transferred back to their home institution.
4. **Funding:** The Erasmus+ program provides funding to support the costs associated with mobility, such as travel expenses, subsistence allowances, and insurance.



These funds make it more accessible for students and staff to participate in international mobility activities.

5. **Partner Countries:** Partner countries for ICM can vary, and they are typically located outside the EU. The specific countries eligible for participation may change over time based on program guidelines and agreements.

In general, the countries eligible for Erasmus KA171 projects often include:

1. **Program Countries (European Union Member States):** EU Member States usually participate in KA171 projects. These countries send students, staff, and academics to partner institutions in other countries and host incoming participants.

Belgium, Bulgaria, Czechia, Denmark, Germany, Estonia, Ireland, Greece, Spain, France, Croatia, Italy, Cyprus, Latvia, Lithuania, Luxembourg, Hungary, Malta, Netherlands, Austria, Poland, Portugal, Romania, Slovenia, Slovakia, Finland, Sweden

And also, North Macedonia, Serbia, Iceland, Liechtenstein, Norway, Türkiye

<https://erasmus-plus.ec.europa.eu/node/26/printable/pdf>

2. **Partner Countries:** Partner countries are non-EU countries that can participate in KA171 projects. The specific partner countries can vary depending on program guidelines and priorities at the time. These countries can be located in various regions of the world, including:
 - o Eastern Europe and the Caucasus
 - o Western Balkans
 - o Southern Mediterranean countries
 - o Asia
 - o Latin America
 - o Africa
 - o Caribbean
 - o Pacific

Please note that program details and eligibility criteria can change over time, so it's essential to consult the latest information on the official Erasmus+ website or contact the relevant National Agency or institution for the most up-to-date information regarding Erasmus KA171- International Credit Mobility.

HOW TO BE PART OF ERASMUS KA171 INTERNATIONAL CREDIT MOBILITY?



To be part of Erasmus KA171, which typically involves International Credit Mobility (ICM) projects within the Erasmus+ Key Action 1 (KA1), you'll need to follow specific steps and meet certain criteria. The Program Country Institution Applies for the Project on behalf of partners. Here's a general overview of the process:

1. **Check Eligibility:** First, ensure that your institution or organization is eligible to participate in Erasmus+ KA1 projects. Eligibility criteria can vary by country and sector. Typically, higher education institutions, vocational education and training organizations, schools, and adult education institutions are eligible. Contact the National Agency in your country or the relevant authority for detailed eligibility information.
2. **Prepare a Mobility Project:** Define the objectives and scope of your mobility project. Consider the following key aspects:
 - **Type of Mobility:** Decide whether you want to facilitate student mobility, staff mobility (for teaching or training), or both.
 - **Partner Countries:** Identify the partner countries you want to collaborate with outside the European Union. Partner countries may vary based on the current Erasmus+ program guidelines.
 - **Duration:** Determine the duration of the mobility periods for students and staff.
 - **Budget:** Create a budget plan for the project, including expenses related to travel, subsistence allowances, insurance, and administrative costs.
3. **Submit an Application:** Typically, you'll need to submit a project proposal to the National Agency in your country. The application process may vary by country and institution. Be sure to follow the specific guidelines and deadlines provided by your National Agency.
4. **Evaluation:** Your project proposal will be evaluated by experts according to specific criteria outlined in the Erasmus+ program guide. Successful projects will be selected based on the quality of the proposal and alignment with program priorities.
5. **Grant Agreement:** If your project is approved, you'll enter into a grant agreement with your National Agency, outlining the terms and conditions of the funding.
6. **Implement the Project:** Execute the mobility activities as outlined in your project proposal. This involves sending students and staff to partner institutions in partner countries or hosting incoming participants.
7. **Monitoring and Reporting:** Throughout the project, you'll be required to monitor activities and report on progress and outcomes as per the grant agreement and program guidelines.



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8. **Evaluation and Impact Assessment:** After completing the project, you may be required to provide data and feedback on the project's impact and outcomes.
9. **Follow-Up Opportunities:** Successful participation in Erasmus+ KA1 projects can lead to future collaborations and opportunities for your institution or organization.

WHERE CAN I FIND INFORMATION ABOUT KA171?

To find specific and up-to-date information about Erasmus KA171 or any other Erasmus+ program, you should visit the official Erasmus+ website or contact your National Agency for guidance and resources. Here's how to access information:

1. **Check the Official Erasmus+ Program Website:** Visit the official Erasmus+ website (<https://ec.europa.eu/programmes/erasmus-plus/>) and navigate to the relevant section for International Credit Mobility (KA171). The website should provide the latest information on eligible partner countries for the current application cycle.
2. **Contact Your National Agency:** Reach out to your National Agency responsible for managing Erasmus+ programs in your country. They can provide you with the most up-to-date information regarding eligible partner countries, application deadlines, and other relevant details specific to your country.
3. **European Commission:** The European Commission's website often contains information about Erasmus+ program priorities, policies, and updates. While specific project details may not be available on this site, it provides an overview of the program's goals and objectives.
4. **Collaborate with Your Institution:** If you are affiliated with an educational institution, work closely with your institution's international office or Erasmus+ coordinator. They can provide guidance on eligibility and the application process, including information on partner countries.

KA171 at Tarsus University

As Tarsus University International Office, we apply every year for the opening call of European Commission for KA171 which has the deadline on 23th of February.

However, we start the project preparation much earlier;



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- Firstly, we select the potential partners, meet online and figure out the common departments for collaboration, and finalize our partnership documents. Such as;
 - Erasmus KA171 Inter-Institutional Agreement,
 - Momerandum of Understanding between partner and Tarsus University.

Then, we collect partner-informationsheet which contains questions to grasp information from the partner university related to the project. Such as; the relevance of the partners, the project, number of mobilities foreseen, budget, the potential outcomes of the project, dissemination impact, etc.

- The instructors from the related departments forms the application, shared with the office, As International Office, we curate the project according to the regions and partners in the regions and apply before the deadline.
- The application is subject to the quality and evaluation process. Student and staff mobility can be carried out with countries with a score of 60 and above as a result of the evaluation process.
- After the evaluation of the project by European Commission, the granted projects are announced by the national agencies.

After the Project Accepted by European Commission:

Tarsus University then gets the grant on behalf of all partners and manage incoming and outgoing mobilities according to the handbook of the Turkish National Agency for that project year.

All mobilities are registered on the Beneficiary Module platform.

At the end of the project, Tarsus University issue a final report to the European Commission and Turkish National Agency.

Tarsus University pays the grants to both incoming and outgoing student and staff according to the KA171 Handbook.

Grant Rates

Outgoing Student 700€ / Monthly internship or study



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Incoming Student 800€ / Monthly internship or study

Outgoing Staff 180€ / Daily

Incoming Staff 140€ / Daily

An additional travel support grant is provided for each mobility.

How to be involved in the project?

Tarsus University informs the partners on empty quotas and possible mobility dates.

The partner universities open calls for mobility opportunities and the call needs to be announced and open to everyone. The institutions can add selection criteria according to the KA171 Handbook. The selection of the participants should be in a transparent way.

To be able to participate in the project, the participants apply to the calls announced by their institutions. Some level of language proficiency and Average Cumulative Grade are specified as a limit.

The decision letter of the selected participants sent to Tarsus University for grant payments.